**BEECHWOOD SURGERY**

**PASTORAL WAY, WARLEY, BRENTWOOD. CM14 5WF**

**TEL: 01277 212820**

**PPG MEETING AGENDA**

**Monday 13th March 2023**

**1pm – 2pm**

**Attendees:** Robin Maillard – PPG Member - Chairman

Norma McIntyre – PPG Member

Barry Ford – PPG Member

Roland Hopwood – PPG Member

Steve Massey – PPG Member

Dr Andrew Burgess – Beechwood Surgery, Partner & General Practitioner

Matt Osborn – Beechwood Surgery, Practice Manager

Sue Loveday – Beechwood Surgery, Admin Assistant

**Apologies:** None received

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| **1pm** | Welcome | Robin Maillard, Chair |
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| **1:10pm** | Staffing Update | Matthew Osborn,  Practice Manager |
| **1:30pm** | Covid Spring vaccinations | Matthew Osborn,  Practice Manager |
| **1:40pm**  **1:50pm** | New Building Developments & Surgery Capacity  Any Other Business | Robin Maillard, Chair |